

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION		
1	Affiliation Number allotted by CBSE to the school:	230162
2	Name of the School as per affiliation letter of CBSE:	SWAMI VIVEKANANDA KENDRIYA VIDYALAYA
3	Address of the School:	TILOI, MORAN, DIBRUGARH, ASSAM, 785675
4	Standard/level/class up to which the school is running:	CLASS:K.G TO CLASS: X
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	18150322108
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	SWAMI VIVEKANANDA TRUST
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	EXTENSION OF AFFILIATION
10	Location of school	TILOINAGAR, MORAN, DIBRUGARH, 785675, ASSAM. • OUTSIDE THE MUNICIPAL LIMITS OF ANY TOWN/CITY.

(Signature of Principal)
(Signature of Principal)

Principal
Swami Vivekananda Kendriya Vidyalaya,
Tiloinagar, Moran

(Signature of Manager)
Suddipta Kaushik
Manager

Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran

(Signature of D.E.O.)
(Signature of D.E.O.)

/First/Second/Third Secretary (Education))

Dist. Elementary Edn. Officer
DIBRUGARH

(Signature of Principal)
Principal

Swami Vivekananda Kendriya Vidyalaya
Tiloinagar, Moran

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	Apply for
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	Apply for
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	YES/NO ✓ (If yes name of the Board) (Also mention whether the school is affiliated for Class-X or XII)

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	8026.56 SQ. METER
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	GOVT. LAND ALLOTTED IN THE NAME OF SCHOOL
17	Name of the Owner/Lessee of the land in respect of point-15 above:	SWAMI VIVEKANANDA KENDRIYA VIDYALAYA
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	NOT ARISE
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	NO

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection:	27/05/2017
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
21(a)	If yes the date of last inspection:	17/05/2018
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
22(a)	If yes the date of last inspection:	4/05/2016 VALID TILL 03/05/2019

INFORMATION REGARDING THE STAFF

(Signature of Principal)
Principal

Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran

(Signature of Manager)
Suddipta Kaushik
Manager

Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran

(Signature of D.E.O.)
/First/Second/Third District Education Officer

DIBRUGARH

(Signature of Principal)
Principal

Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES

Signature of
Suddipta Kaushik
Manager / Correspondent
Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran

Signature with Stamp
Principal
Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. DEO/NKS/2018-19/ 5773 Date of Issuance 28/02/2019

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	☒
Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT FIRST /SECOND /THIRD SECRETARY(EDUCATION)/NAME OF EMBASSY Signature (Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT DEPUTY CHIEF OF MISSION/AMBASSADOR/NAME OF EMBASSY (*Not Below the rank of a Group-A Gazetted Officer)		

Signature of Principal

Principal
Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran

Signature
Suddipta Kaushik
Manager
Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran

Signature of DEO
/First/Second/Third Secretary (Education)
DIBRUGARH

Signature
Principal
Swami Vivekananda Kendriya Vidyalaya
Tiloi Nagar, Moran